



Communication ★ Excellence ★ Transparency ★ Integrity

April 20, 2020

Dear Colleyville Employer,

Governor Abbott issued Executive Order GA-16 on Friday, April 17. I have said from the beginning of the pandemic that we are following President Trump's and Governor Abbott's guidance. To that end, I issued *Proclamation Clarifying Implementation of Colleyville's First Amended Declaration of Disaster* on Monday, April 20 to explain the City's interpretation of the Governor's Order. Additionally, we have created implementation guidelines to provide further clarity to the Proclamation and its practical application. I have enclosed both documents with this letter.

**Please note that the proclamation and guidelines provide detailed information related to your business operations. Many of our regulations have been relaxed to allow for additional public interaction with your customers. The intent of this effort is to assist your transition back to pre-pandemic operations.**

While safety remains our top priority, we also recognize the need to re-open our city. We are beginning that process in a methodical and safe way. To that end, the governor has expressed his intent to provide further relaxation of regulations on April 27.

I know that the pandemic has had an impact on you and your employees. Please know that we are doing whatever we can whenever we can to ease restrictions, while still maintaining a safe environment for our community. Please take time to review the attached documents. If you have any questions, you can call the City Manager's Office at 817-503-1111.

Best regards,

A handwritten signature in black ink, appearing to read "Richard Newton".

Richard Newton, Ph.D., P.E., PMP  
Mayor