

Colleyville Parks
and Recreation

Volunteer in Parks



Program

817.503.1180
5109 Bransford Road
Colleyville, TX 76034
www.colleyvilleparks.com

Please contact me about becoming a VIP!

Today's Date _____

First Name _____

Last Name _____

D.O.B. _____

Address _____

City _____ ST _____ Zip _____

Best Phone # to contact you

Email

Please circle your areas of interest located on the
other side of this form under "what you can?"

Return this form to . . .

Colleyville Parks and Recreation – Main Office
5109 Bransford Road
Colleyville, TX 76034

or FAX 817.503.1189

For questions, contact our Volunteer Coordinator
Phone: 817.503.1183
Email: swhite@colleyville.com



Colleyville PARD Volunteers in Parks

Why Volunteer?

For You, you will get to...

- Enjoy our properties
- Try new things
- Get to know staff and patrons
- Spend volunteer time with family and friends
- Share your expertise

For Us, you will be...

- Supporting existing staff projects/programs
- Helping build ties with our community
- Promoting stewardship in parks
- Extending our services
- Developing skills for future employment

What Makes a Successful Volunteer?

- Ability to take initiative
- Dependability
- Skills appropriate to the volunteer position
- Flexibility
- Availability

How Do You Get Started?

Five easy steps to becoming a VIP...

1. Complete the volunteers in Parks Interest Form and submit it to our main office
2. Meet with the Volunteer Coordinator and discuss details about the opportunities you are interested in.
3. Review the VIP Handbook.
4. Create and Action Plan and be realistic about what you can accomplish.
5. Provide exceptional patron service.

What Should You Expect?

- To be given worthwhile volunteer jobs.
- To be kept informed and up to date.
- To be trusted to do your job the best way you know how.
- To be trained and supervised in a supportive and positive environment.
- To be given feedback in the appropriate way using the proper methods
- To be given recognition

What Can You Do?

Circle the areas below that you are interested in.

Colleyville Senior Center

- Reception Desk
- Metro Port Meals on Wheels
- Greeter
- Instructor
- Kitchen Assistant
- Custodial Assistant
- Administrative Assistant
- Facility Attendant

Athletics

- Coach
- Score keeper
- Assistant coach
- Site Supervisor

Special Events

- Set-up
- Clean up
- Parking Attendant
- Special Guest Attendant
- Poster/Flyer Distribution

CPARD Main Office

- Administrative Assistant
- Custodial Assistant
- Facility Attendant

Parks

- Ground Maintenance