

RESOLUTION R-16-4007

**A RESOLUTION OF THE CITY OF COLLEYVILLE, TEXAS
ESTABLISHING A COLLEYVILLE CITIZENS CITY CHARTER REVIEW
COMMITTEE, APPOINTING MEMBERS, AND PROVIDING A DATE
FOR THE CHARTER REVIEW COMMITTEE TO SUBMIT A FINAL
REPORT**

WHEREAS, the City Council believes that positive changes can be possibly made to the Colleyville City Charter to enhance the document without significantly effecting the democratic principles of the Colleyville City Charter or the opportunities of citizens to become informed on City issues and make known to their elected representatives their concerns and comments; and

WHEREAS, the City Council understands the need to review the City Charter to clarify, add or subtract as necessary to ensure the powers, rights and duties of the City government adhere to its original concepts and structure as a "Council-Manager Government."

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF COLLEYVILLE, TEXAS:**

Sec. 1. THAT a Colleyville Citizens City Charter Review Committee is hereby established.

Sec. 2. THAT the following citizens are appointed to the Colleyville Citizens City Charter Review Committee:

Steve Waltens	Nelson Thibodeaux
Michael Muhm	David Medlin
Claudia Bevill	Tim Weymuth
Frank Carroll	Rich Hendler
Shirley Schollmeyer	Vince Hawkins

Sec. 3. THAT Frank Carroll is appointed as Chair, and Michael Muhm is appointed as Vice Chair.

Sec. 4. THAT the City Manager shall provide administrative support services to the Colleyville Citizens City Charter Review Committee.

Sec. 5. THAT the Colleyville Citizens Charter Review Committee's responsibilities may include:

- a. Section 3.01 Number, Selection, Term: should contain language which limits consecutive terms to two in the same office, and how or when this shall commence. Compare this amendment with those of area cities for benchmarking.
- b. Section 3.09C Quorum and Voting: should provide language which allows electronic voting for City Council meetings, and language that allows for nominations and appointments and voting by name.
- c. Section 14.02 Personal Financial Interest: should include an additional subsection to provide the following:
 - k. Financial Disclosure and Business Conflict of Interest Forms shall be provided by applicants seeking appointments to the Planning and Zoning Commission or the Zoning Board of Adjustment, and shall file within two (2) business days following the end of the application period stated in the official City advertisement for application for the position. The city manager and the city manager's senior staff members shall also file the same within thirty (30) days of hiring. All person(s), as outlined above, shall have a duty to file supplemental disclosures within five (5) days of an occurrence of any change in the information reflected in the forms previously filed by the individual. These forms shall include the following information:
 - i. The location, size, and current use of all property owned within the portion of Dallas, Denton, and Tarrant County north of Interstate 30 and east of Interstate 35W, and that portion of Denton County south of State Highway 114 and east of Interstate 35W, or held in trust by the person(s), as outlined above, their spouse, and any dependent minor children, or any business entity in which the person has a financial interest.

- ii. The name and address of any person or corporation which currently has or during the preceding twelve (12) months has had a contractual relationship with the City and from which the person(s), as outlined above, their spouse or dependent minor children have received a fee, salary, or gift of a value exceeding one hundred dollars(\$100.00).
 - iii. The name and address of any corporation or business, which currently has or in the preceding twelve (12) months has had a contractual relationship with the City, of which the person(s), as outlined above, their spouse, or any dependent minor children own more than two percent (2%) of the outstanding equity interest or more than two percent (2%) of the assets.
- d. Section 7.02 City Secretary: should provide an addition of "with the approval of City Council" to the following statement: "The City Manager, *with the approval of City Council*, shall appoint a qualified individual to fill the position of City Secretary."
- e. Section 7.03(A) Chief of Police: should provide an addition of "with the approval of City Council" to the following statement: "The Chief of Police shall be appointed by the City Manager, *with the approval of City Council*, for an indefinite term."
- f. Section 7.04(A) Fire Chief: should provide an addition of "with the approval of City Council" to the following statement: "The Fire Chief shall be appointed by the City Manager, *with the approval of City Council*, for an indefinite term."
- g. Section 7.05 Department of Public Works: should provide an addition of "with the approval of City Council" to the following statement: "The Director of Public Works shall be appointed by the City Manager, *with the approval of City Council*, for an indefinite term."

h. Section 7.06 Department of Finance: should provide an addition of "with the approval of City Council" to the following statement: "There shall be a Department of Finance headed by the City Manager or his appointee, *with the approval of City Council.*"

Sec. 6. THAT the recommendations of the Colleyville Citizens Charter Review Committee shall be finalized and ready to be presented to the City Council by July 29, 2016.

Sec. 7. THAT this resolution shall take effect immediately upon passage.

AND IT IS SO RESOLVED.

APPROVED BY A VOTE OF 7 AYES, 0 NAYS, AND 0 ABSTENTIONS ON THIS THE 21ST DAY OF JUNE 2016.

Mayor Richard Newton	<u>Aye</u>	Mayor Pro Tem Chris Putnam	<u>Aye</u>
Place 1, Tammy Nakamura	<u>Aye</u>	Place 5, Nancy Coplen	<u>Aye</u>
Place 2, Bobby Lindamood	<u>Aye</u>	Place 6, Mike Taylor	<u>Aye</u>
Place 4, Jody Short	<u>Aye</u>		

ATTEST:

CITY OF COLLEYVILLE



Amy Shelley, TRMC
City Secretary



Richard Newton
Mayor