



# FENCE PERMIT APPLICATION

(Please print clearly)

<b>Property Owner Information</b>		<b>Applicant/Contractor Information</b>	
Project Address		Fence Contractor (Co. Name)	
Lot	Block	Applicant Name	
Subdivision		Applicant Email	
Property Owner Name		Applicant Phone	
Property Owner Address		Field contact person (if different than above)	
City / State / Zip		Cell phone:	
Fence Material	Height (feet)	Fence Purpose	
<input type="checkbox"/> Wood	_____	<input type="checkbox"/> Yard Enclosure Only (no pool/spa protection)	
<input type="checkbox"/> Wrought Iron	_____	<input type="checkbox"/> Swimming Pool Enclosure (complies with IRC Appendix G)	
<input type="checkbox"/> Chain Link	_____	<input type="checkbox"/> Retaining Wall (requires engineered plans)	
<input type="checkbox"/> Masonry**	_____	<input type="checkbox"/> Development Screen (complies with LDC)	
<input type="checkbox"/> Other	_____	<input type="checkbox"/> Other (complies with PUD or LDC)	
**Masonry = Engineered Footing/Foundation plan			
<b>**Fence Is Located in a Drainage and/or Utility Easement</b> <input type="checkbox"/> yes <input type="checkbox"/> no			
<b>**Notorized affidavit with property owner's signature must be attached for fence installation in an easement</b>			
<b>Applicant Signature</b>			
Printed Name		Signature	
<b>Office Use Only</b>			
Permit Number		Fence Permit Fee _____	
Plan Reviewer & Date		Contractor Registration _____	
<b>TOTAL FEE</b>			



**AFFIDAVIT FOR FENCE ENCROACHMENT INTO EASEMENT**

SITE ADDRESS \_\_\_\_\_

FENCE CONTRACTOR \_\_\_\_\_

**The fence contractor and property owner verify that ALL of the following conditions are understood and accepted:**

- **Property Owner shall initial each item below:**
- \_\_\_\_\_ Fence will not obstruct or impede access to public utilities for construction, reconstruction and maintenance by the City or authorized agent
- \_\_\_\_\_ Fence will not obstruct or impede the conveyance of surface runoff in drainage swales or drainage ways
- \_\_\_\_\_ Fence will not be located so as to divert or impede the normal flow of storm water from the platted drainage or utility easement
- \_\_\_\_\_ Fence will not be located less than 6 feet from any City-owned and operated underground utility, including without limitation, water, sewer, and storm sewer pipes currently in place, except for easement crossings
- \_\_\_\_\_ Fence will not create any encroachment or obstruction of sight distance
- \_\_\_\_\_ In the event the City or a utility company must perform maintenance, inspection or replacement of utility lines located with a public easement, such party shall not be liable for replacement of any fence, wall, ground cover, shrubs, trees, etc., located within a public easement

(PRINT) PROPERTY OWNER'S NAME: \_\_\_\_\_

PROPERTY OWNER'S SIGNATURE: \_\_\_\_\_

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

On this \_\_\_\_ day of \_\_\_\_, in the year \_\_\_\_\_, before me \_\_\_\_\_, Notary Public, personally appeared \_\_\_\_\_.

Personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is (are) subscribed to this instrument, and acknowledged that he (she/they) executed it.

WITNESS my hand and official seal.

\_\_\_\_\_  
Notary's Signature

\_\_\_\_\_  
Notary's Name (print)

My commission expires: \_\_\_\_\_